

# MEETING MINUTES

## ALLENSPARK WATER & SANITATION DISTRICT

### Regular Board Meeting

### Community Room of Allenspark Fire Station

June 26, 2025, 6:30 PM

*Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.*

**Board Members in attendance:** President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow, and Mike Bushue (virtually)

**Board Members Not in attendance:** None

**Department Personnel:** Superintendent Barry Mauerman, Operators Adam Hans, and Trey Barresi, and Executive Secretary Jen Cook

**Meeting Attendees:** None

**CALL TO ORDER:** The meeting was called to order at 6:32 P.M.

**Meeting Minutes** – A MOTION to approve both the May Regular Meeting minutes and the May Special Meeting minutes was made by Rick. Susan seconded and the motion was approved by unanimous vote.

**Financial Report** – A MOTION to approve the May Financials was made by Rick. Susan seconded and the motion was approved by unanimous vote.

#### 1) Operations Update – Leak, Forestry update, MMWS Updates

- a. We had a big leak at a customer property that was found and addressed. The owners were billed for the water loss and a new meter has been installed.
- b. We heard back from the forestry service and they may be coming up.
- c. MMWS expansion project has been completed, and all four homes are connected to the water system.
- d. The Upper Loop project is progressing.

#### 2) Meters / Meter Reading System

- a. **Order Status** – All meters have been received.
- b. **Installation Progress** – Trey and Adam have installed 54 meters to date. Approximately 10% of the properties have inaccessible meters, so they would need to be relocated or excavated before we can proceed with installations. We may add an addendum to the minutes posted in the Wind, asking people to contact Trey/Adam to schedule their installation.
- c. **Tool Demo** – Trey presented the case he created to take readings while driving around the district, and gave a demonstration of how the meter-reading system works.

3) **Prefiltering Redesign** – Barry spoke to the CDPHE, who reported that reviews are running 7-8 months behind. Consequently, our deadline has been extended to January 2026.

4) **Election – Open Board Seat**

a. **Open Board Seat** – Ron is hoping to hear back a newer District resident that he reached out to.

- A few additional names were proposed, which Ron will follow up on.

5) **Colorado 811 Membership** – 811 is the “Call Before You Dig” database, and the Board agreed that we need to get signed up.

6) **RCAC Rate Study Update and Discussion** – Susan presented a couple different rate increase schedules, which vary in the amount and timing that each would allocate funds to our reserves. The proposal itemizes the regular rate separately from the extra amount that might be allocated to capital reserves, to emphasize the point that we are proactively planning/saving for future assets. Public presentation of the RCAC rate study will be held in August, and a public hearing for the proposed rate increases will be held after that.

a. Capital planning aside, rate study calculations indicate that we will need to raise the base rate by a minimum of \$2 on an annual basis to keep up with inflation.

OTHER BUSINESS - NONE

Testing/Reporting Schedule

LCR Testing: Test results came back and a couple properties are very close to the limit. One property is consistently problematic, and the board discussed methods to resolve the issue.

PFAS Testing Grant: The grant application that Barry submitted was approved! He is working with them to get the paperwork in place so the funds can be processed.

A MOTION to adjourn the meeting was made by Rick. Mike seconded, and the meeting adjourned at 7:37 P.M.

Respectfully submitted,

Jennifer Cook